Westacre Middle School
Inspire • Challenge • Achieve

## Cover Supervisor Teaching Assistant Grade 3

Required: As soon as possible
Salary: TA3 SCP (7-17) Actual £18,038 - £21,194.00
Hours: 29 hours and 25 Minutes a week, 8.00 am – 3.30 pm
Contract: Permanent/ Term time only

Westacre is a popular and oversubscribed school with a strong and embedded primary ethos. An exciting opportunity has arisen to join our team of committed and dedicated staff; our current vacancy will include providing cover supervision across the 3-year groups, when required. The successful applicant will also be part of a class within school and will support a class teacher when cover supervision is not required.

As a Cover Supervisor, you will play a key role in ensuring the smooth running of classes in the absence of the regular class teacher. You will supervise pupils during lessons, maintaining good behaviour for learning and ensuring that children are engaged in the tasks set by the teacher.

Our Teaching Assistants work 8.00 am – 3.30 pm Monday – Friday including one break duty per week of 20 minutes. They also play a vital role as part of the Lunchtime Supervision team, supporting positive and structured play three times a week during lunch breaks, on a rota basis.

The post will include:

- Supervising and managing a classroom of children in the absence of the class teacher, ensuring children remain on task and completing their work, supporting students with learning and offering guidance where necessary.
- Promoting positive behaviour and maintaining a safe and respectful environment.
- Working closely with the teaching staff to ensure smooth transitions and continuity of learning.
- Working in classes under the direction of a teacher supporting small groups or providing one to one focused support
- Preparing and organising resources to support small group teaching and specialist interventions as required across the 3-year groups
- Contributing to an after-school club activity, for which payment is in addition to the stated salary

What we are looking for:

- Strong communication skills and the ability to engage with children of all ages
- Experience working with children
- A patient and positive attitude with the ability to motivate children
- Good organisational skills and the ability to manage a classroom effectively
- A team player with a commitment to supporting the school's ethos and values

What we offer:

- An excellent opportunity to develop your practice with a commitment to your continued professional development
- A highly skilled, friendly, motivated and supportive team, dedicated to making a positive difference to the lives of our children
- A supportive and collaborative working environment in a well-resourced school set in extensive grounds

For further information about Westacre, then please do look at our website. https://www.westacre-middle-school.co.uk

Our school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. The post is subject to an Enhanced DBS clearance certificate.

Enquiries please contact the school on 01905 772795 or email office@westacre.worcs.sch.uk.
To Apply - https://worcestershire.wm-jobs.co.uk/members/?j=2192

**Closing Date: 2nd December at Midnight with interviews held on 8th December 2026.**

***We reserve the right, depending on application numbers, to close or extend the closing dates for positions; we would therefore recommend an early application.***